

**BROMSGROVE DISTRICT COUNCIL**

**STANDARDS COMMITTEE**

**19th May 2010**

**WORK PROGRAMME**

Relevant Portfolio Holder	Councillor Geoff Denaro
Relevant Head of Service	Claire Felton

**1. SUMMARY OF PROPOSALS**

Members are requested to consider the future Work Programme of the Standards Committee.

**2. RECOMMENDATIONS**

**That, subject to any amendments made to it by the Committee, the Work Programme be approved.**

**3. BACKGROUND**

- 3.1 The Standards Committee established a Work Programme at its meeting on 7th February 2008.
- 3.2 A Work Programme is beneficial to the Committee for the following reasons:
- (a) to ensure the Committee is fulfilling its roles and functions in accordance with the Council's Constitution;
  - (b) to enable officers to be proactive in supporting the Committee and for the Committee to be equally proactive in introducing change to ensure the Council is an ethical organisation, which promotes and maintains high standards of conduct of elected Members, and is an organisation which relates to the community and improves the service it provides; and
  - (c) the rising profile of standards committees and, in particular, the changes brought about by the introduction of the local assessment of complaints of alleged breaches by district and parish councillors of the Members' Code of Conduct, under the Local Government and Public Involvement in Health Act 2007.
- 3.3 The Work Programme will appear as a regular item on Standards Committee agendas.

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- 3.4 Officers will update the Work Programme, as appropriate, in between meetings and any amendments to this will be referred to the next meeting of the Committee for approval. Members of the Committee are welcome to contact officers, at any time, with suggested changes to the Work Programme.

**4. KEY ISSUES**

The Committee is asked to consider the Work Programme and to comment on this accordingly.

**5. FINANCIAL IMPLICATIONS**

None

**6. LEGAL IMPLICATIONS**

None

**7. POLICY IMPLICATIONS**

None

**8. COUNCIL OBJECTIVES**

The Work Programme is linked to the Council's Improvement Objective.

**9. RISK MANAGEMENT INCLUDING HEALTH & SAFETY CONSIDERATIONS**

None

**10. CUSTOMER IMPLICATIONS**

A Work Programme will assist in informing Members, officers and the public of the work being undertaken by the Committee in ensuring that the Council is an ethical organisation, which is proactively working towards improvement.

**11. EQUALITIES AND DIVERSITY IMPLICATIONS**

None

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**12. VALUE FOR MONEY IMPLICATIONS, PROCUREMENT AND ASSET MANAGEMENT**

None

**13. CLIMATE CHANGE, CARBON IMPLICATIONS AND BIODIVERSITY**

None

**14. HUMAN RESOURCES IMPLICATIONS**

None

**15. GOVERNANCE/PERFORMANCE MANAGEMENT IMPLICATIONS**

None

**16. COMMUNITY SAFETY IMPLICATIONS INCLUDING SECTION 17 OF CRIME AND DISORDER ACT 1998**

None

**17. HEALTH INEQUALITIES IMPLICATIONS**

None

**18. LESSONS LEARNT**

None

**19. COMMUNITY AND STAKEHOLDER ENGAGEMENT**

None

**20. OTHERS CONSULTED ON THE REPORT**

Portfolio Holder	No
Chief Executive	No
Executive Director (S151 Officer)	No

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Executive Director – Leisure, Cultural, Environmental and Community Services	No
Executive Director – Planning & Regeneration, Regulatory and Housing Services	No
Director of Policy, Performance and Partnerships	No
Head of Service	Yes
Head of Resources	No
Head of Legal, Equalities & Democratic Services	Yes
Corporate Procurement Team	No

**21. WARDS AFFECTED**

All wards

**22. APPENDICES**

Appendix 1     Work Programme

**23. BACKGROUND PAPERS**

None

**AUTHOR OF REPORT**

Name:                      Debbie Parker-Jones  
E Mail:                    d.parkerjones@bromsgrove.gov.uk  
Tel:                         (01527) 881411

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**APPENDIX 1**

**STANDARDS COMMITTEE WORK PROGRAMME**

[Note: Any items that it is proposed should be removed from the Work Programme are denoted by a strikethrough, with any new additions and/or rescheduled items appearing in bold italics.]

<b>Meeting date</b>	<b>Item(s) for consideration</b>
14th July 2010	
22nd September 2010	<ul style="list-style-type: none"><li>• Annual Ombudsman Complaint Statistics (<i>final report for period ending 31st March 2010 and to include comparison with neighbouring authorities</i>)</li><li>• Parish Councils' Training Programme - 6 month update</li></ul>
24th November 2010	
26th January 2011	<ul style="list-style-type: none"><li>• 2011 Review of terms of office of Parish Councils' Representatives on the Standards Committee (<i>to be completed prior to June 2011 &amp; CALC nominations to full Council - Min. 125/08 (i) of 29th April 2009 Council meeting refers. To go to January or March meeting.</i>)</li></ul>
23rd March 2011	<ul style="list-style-type: none"><li>• Ombudsman Complaint Statistics (<i>interim update for period ending 31st September 2010</i>)</li><li>• Parish Councils' Training Programme - 6 month update</li><li>• Annual Review of the Operation of the Standards Committee</li><li>• Calendar of meetings 2011/12</li></ul>

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May 2011 (Date to be confirmed)	<ul style="list-style-type: none"><li>• Appointment of Chairman and Vice-Chairman</li><li>• Standards Committee Annual Report 2010/11</li><li>• Sub-Committee appointments</li><li>• Annual Review of the Operation and Effectiveness of the Members' Code of Conduct</li></ul>
Date to be confirmed	<ul style="list-style-type: none"><li>• Review of Planning Services Code of Practice/ Planning Committee Procedure Rules/Public Speaking at Planning Committee Meetings guidance (Min. 125/08 (ii) of 29th April 2009 Council meeting refers - Annual Review to be added into Work Programme on completion of this Review)</li><li>• 'Planning Ahead' training session (for members of the Standards Committee - as developed by Standards for England in partnership with the Planning Advisory Service)</li><li>• Draft Procedure for Processing Applications for Dispensations (Min. 21/09 (c) of 22nd July 2009 Standards Committee meeting refers)</li><li>• Annual Review of Council Protocols on Member-Officer and Member-Member Relations</li></ul>
<p>Note: All meetings of the Committee will include regular items such as:</p> <ul style="list-style-type: none"><li>• Minutes of previous meeting;</li><li>• Monitoring Officer's Report;</li><li>• Parish Councils' Representatives' Report; and</li><li>• Work Programme.</li></ul>	